

FIELD ARTS & EVENTS HALL

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TECHNICAL DIRECTOR

THE ORGANIZATION

With its 500-seat multi-purpose auditorium and 400-seat state-of-the-art conference facility, Field Arts & Events Hall represents the newest and most significant arts, entertainment, and special events combination found anywhere on the North Olympic Peninsula.

THE POSITION

After years of momentum on this incredible project the Field Arts & Events Hall's Capital Campaign is entering its final phase and is moving towards operationalizing and opening to the public July 2023.

Field Arts & Events Hall (Field Hall) is seeking a Technical Director who will provide leadership and oversight for the day-to day operations as well as strategic planning and execution for the technical operations throughout all aspects of Field Arts & Events Hall. The TD will work closely with and report to the executive director. The TD will provide leadership while advancing upcoming performances and directing over hire, part-time, student, and intern technical staff in activities associated with the execution of performances and events presented and produced by Field Hall or rental clients. The technical director will also oversee and implement all administrative management oversight necessary to effectively run the technical department.

Additionally, Field Arts & Events Hall will be the future location of the Peninsula College Media Lab which will train students to obtain a Media Technician Certificate. The technical director will be expected to teach a minimum of one of the six technical courses associated with the certificate, act as primary liaison to Peninsula College and coordinate the space usage of the program.

DUTIES AND RESPONSIBILITIES

Planning, Oversight, Administration and Collaboration

- Responsible for ensuring that all productions are presented seamlessly and of the highest quality.
- Collaborates with creative teams to help them understand the function and capacity of all the spaces throughout Field Hall including Theater, Lobby, Conference Spaces, Gallery, and outdoors.
- Review and provide feedback on all technical riders and requests.

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- Advance productions and review riders to ensure efficient and effective use of labor, materials, and other resources.
- Collaborate with the artistic department and external artists, designers, and producers to help them realize the most creative and highest quality work.
- Plan and oversee for load-ins and load-outs.
- Be the onsite representative or delegate a qualified onsite representative load-in, strike, tech, and performances.
- Work respectfully with all clients from internal Field Hall to Corporate, Social, Educational and others
- Operate strategically about all aspects associated with the image of the Center, including Resident Companies, outside individuals and institutions.
- Support the technical aspects of a wide variety of art forms and events including, but not limited to, Theatre, Opera, Dance, Music, Art Installations, Spoken Word, Debate, Film, etc.
- Be a strategic thinker, creative problem solver and innovative thinker.
- Advance plan for all technical labor and material needs
- Implement Safety and Security procedures and protocols for backstage and onstage areas, inclusive of OSHA regulations.
- Maintain production budget and communicate financial oversight to Managing Director.
- When required, represent Field Hall at conferences and external events.

Operations and Maintenance of Technical Equipment

- Ability to operate, program and sound mix with an Allen and Heath Advantis soundboard
- Ability to operate, program and design lights with an ETC Ion lightboard
- Familiarity of Crestron and Q-SYS systems for conference audio, visual and projection
- Create multi-year plans for strategic use of all production resources including equipment purchase, development and staffing.
- Maintain a five-year technical maintenance and upgrade plan
- Maintain technical ground plans of Field Hall spaces
- Maintain equipment and inventory list
- Maintain warranty and servicing needs for all stage and technical equipment

Peninsula College – Media Technician Program

- Encouraged to teach a course(s) in rigging/carpentry, lighting, audio and/or projection

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- Be a primary liaison between Peninsula College and Field Arts & Events Hall
- Schedule access to the learning spaces and technical equipment in coordination with Field Hall

QUALIFICATIONS FOR AN IDEAL CANDIDATE

- A developed understanding and experience of standard practices in the performing arts and event production.
- Strong management skills and extensive experience in effectively supervising technicians and stage crew.
- Possess strong writing, and presentation skills.
- Proven record of accomplishment.
- Strong interpersonal skills.
- Minimum 5 years of experience in a technical director or related position.
- Able to work well with a variety of personalities and maintain a positive attitude even in highly stressful, time sensitive situations.
- Advanced computer skills including knowledge of MS Professional Office and Outlook.
- Experience with AutoCAD, Vector Works highly desirable.
- Understanding of collaborative, team-oriented leadership style.
- Be able to troubleshoot and problem solve in high pressure situations
- The TD must demonstrate a personal passion and mission for excellence in technical theater and the operations of a performing arts and conference center.
- Be excited to support the expansive vision of Field Hall.
- Be Proactive!
- Proven track record of success planning, managing and organizing complex efforts and events.
- A good listener.
- A quick study.
- Well organized.

COMPENSATION

\$75,000, plus full benefits.

- Health
- Dental
- Vision
- Retirement match (403b), after 6 months
- 12 paid holidays
- Paid Vacation and Sick Time

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Applicants must submit the following to be considered for the position:

- Cover letter
- Resume

As an equal opportunity employer, we highly encourage people of color and any minority group to apply.

To apply, please send resume and cover letter to Steven Raider-Ginsburg, Executive Director, at steve@fieldhallevnts.org.

The position will remain open until filled.

ABOUT FIELD ARTS & EVENTS HALL

Field Hall's **mission** is to provide a home for arts and events that brings people together and strengthens our community.

Field Hall's **vision** is to inspire, nurture and empower the local arts community and to enrich the cultural life and educational experience of residents and visitors by merging arts, science, and culture and sparking economic development.

Field Hall's **values** respects all peoples and cultures through arts excellence and inclusive programming and is a welcoming place for all in our community to connect through creativity.

Field Hall will:

- Serve, strengthen, and showcase arts and culture in Port Angeles.
- Draw people of all ages and backgrounds to downtown Port Angeles for a variety of activities year-round.
- Celebrate what is unique about Port Angeles and enhance its reputation.
- Be a core piece of Port Angeles' identity – a source of community pride.

With its 500-seat multi-purpose auditorium, 400-seat state-of-the-art conference facility, art gallery, catering kitchen, and coffee shop, Field Hall represents the newest and most significant arts, entertainment, and special events combination found anywhere in the region.

As a performing arts center, Field Hall will serve the North Olympic Peninsula as a host for artistic programming produced by new and existing local nonprofit performance, cultural, and education groups and as a presenter of world-class artistic and cinematic programming to audiences.

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As a venue for conferences and events, Field Hall will serve as a modern critically needed venue for community gatherings, meetings, non-profit seminars, and local business events as well as a full-service event center for regional and national conferences, sales and marketing events, tourism conclaves, etc.

Sitting immediately adjacent to the City's new waterfront esplanade, the building features breathtaking views of Vancouver Island, the Strait of Juan de Fuca to the North, and the Olympic Mountains to the South. In so doing, its architecture captures the vibrancy, sense of community, and natural beauty of the surrounding area.