

# FIELD ARTS & EVENTS HALL

201 W. FRONT ST  
P.O. BOX 71  
PORT ANGELES  
WA 98362

360.477.4679  
FIELDHALLEVENTS.ORG

## BOARD MEMBERS

—

Brooke Taylor, PRESIDENT  
Kim Reynolds, VICE PRESIDENT  
Jeanne Martin, TREASURER  
Christopher Thomsen, SECRETARY  
Matt Deines  
Mark Fischer  
Casi Fors  
Pili Meyer  
Gail Ralston  
Scott Scherer  
Bruce Skinner  
Nathan West

Steven Raider-Ginsburg  
EXECUTIVE & ARTISTIC DIRECTOR

## JOB DESCRIPTION

### Head Chef – P/T

#### JOB SUMMARY

At Field Arts & Events Hall, we aim to deliver exquisite culinary experiences to complement our artistic programming and rental clients. We are seeking a creative and dedicated Head Chef to lead our culinary operations. Up to 20 hours per week, with frequent night and weekend shifts.

#### ESSENTIAL JOB FUNCTIONS

Under the direction of the Operations Manager, this person will:

- Menu Development:
  - For Patrons: Design rotating menus that can easily be executed in a warming kitchen for events at Field Hall that enhance the overall experience through creative and inspiring dishes.
  - For Rental Clients: Create customizable in-house catering menu options for rental clients to meet their specific needs and occasions.
- Collaboration: Work closely with the executive and artistic director to ensure menu offerings align with programming themes and goals.
- Team Leadership: Guide and motivate kitchen and event staff, maintaining a high standard of teamwork and professionalism.
- Expediting: Implement and manage incoming orders to ensure smooth and timely production and delivery.
- Food Safety & Compliance: Ensure impeccable food safety practices and maintain compliance with all health department regulations.
- Cost Management: Develop cost-effective menus while ensuring profitability and quality.
- Flexible Scheduling: Be available to work evenings and weekends in support of events and client needs.

#### Qualifications

# FIELD ARTS & EVENTS HALL

- Proven experience as a Head Chef or in a comparable leadership role
- Knowledge and experience of catering and restaurant businesses.
- Culinary Education or equivalent work experience
- A dedication to food safety, cleanliness, and health regulations
- Strong organizational and communication abilities
- Ability to collaborate effectively with creative and administrative teams
- Current Food Handlers Card and Certified Food Protection Managers Certificate

If you're passionate about crafting exceptional dining experiences that support both our event patrons and rental clients, we'd love to have you on our team!

**Compensation:**

\$28.00 per Hour

To apply, please submit your resume and a cover letter that highlights your culinary vision and relevant experience to [shannon@fieldhallevvents.org](mailto:shannon@fieldhallevvents.org)

As an equal opportunity employer, we highly encourage people from any historically marginalized groups to apply including people of color, persons with disabilities, and members of the LGBT community.

To apply, please send resume and cover letter to [shannon@fieldhallevvents.org](mailto:shannon@fieldhallevvents.org) with subject line Facilities Manager.

Any offer of employment is contingent on successful background check.

## **ABOUT FIELD ARTS & EVENTS HALL**

Field Hall's **mission** is to provide a home for arts and events that brings people together and strengthens our community.

# FIELD ARTS & EVENTS HALL

Field Hall's **vision** is to inspire, nurture and empower the local arts community and to enrich the cultural life and educational experience of residents and visitors by merging arts, science, and culture and sparking economic development.

Field Hall's **values** respects all peoples and cultures through arts excellence and inclusive programming and is a welcoming place for all in our community to connect through creativity.

Field Hall will:

- Serve, strengthen, and showcase arts and culture in Port Angeles.
- Draw people of all ages and backgrounds to downtown Port Angeles for a variety of activities year-round.
- Celebrate what is unique about Port Angeles and enhance its reputation.
- Be a core piece of Port Angeles' identity – a source of community pride.

With its 500-seat multi-purpose auditorium, 300-seat state-of-the-art conference facility, art gallery, catering kitchen, and coffee shop, Field Hall represents the newest and most significant arts, entertainment, and special events combination found anywhere in the region.

As a performing arts center, Field Hall serves the North Olympic Peninsula as a host for artistic programming produced by new and existing local nonprofit performance, cultural, and education groups and as a presenter of world-class artistic and cinematic programming to audiences.

As a venue for conferences and events, Field Hall serves as a modern critically needed venue for community gatherings, meetings, non-profit seminars, and local business events as well as a full-service event center for regional and national conferences, sales and marketing events, tourism conclaves, etc.

Sitting immediately adjacent to the City's new waterfront esplanade, the building features breathtaking views of Vancouver Island, the Strait of Juan de Fuca to the North, and the Olympic Mountains to the South. In so doing, its architecture captures the vibrancy, sense of community, and natural beauty of the surrounding area.